

Minutes

Title	Minutes of the Meeting of the Board held at ICBCS, 20 Gresham Street, London at 13:00 on Thursday 4 October, 2018		
Present	Paul Fisher (Chairman) Grant Angwin Mehdi Barkhordar Ruth Crowell Hitoshi Kosai Raj Kumar Sakhila Mirza Andrew Quinn Sid Tipples Edel Tully	By Invitation	Katarina Cvijovic (ICBCS/LPPM, Observer) Anne Dennison (LPPM, Observer) Andrew Grice (Bank of England, Observer)
		In Attendance	Ed Blight Neil Harby Jade Maisey

	Action
<p>1. Apologies for Absence Apologies were received from Tim Pearce and Jonathan Spall. The Board welcomed Katarina Cvijovic attending on behalf of the LPPM.</p>	
<p>2. Minutes The minutes of the meeting held on the 13 July 2018 were reviewed and <u>approved for publication</u>.</p>	
<p>3. Matters Arising The Board was notified that all matters arising from the previous minutes were either complete or included within the agenda.</p>	
<p>4. CEO Report The Board reviewed the progress made towards the agreed strategic plan for the year and noted that further discussions were to take place at the strategy meeting to finalise a plan for the next three years. The Board also received an update from each department noting the current and upcoming work streams.</p>	
<p>5. LBMA Strategy & Governance</p> <p>(a) <u>Independent Board Evaluation</u> The Board reviewed the Executive Summary Report with the Board response accepting all of the Evaluation's recommendations. The Board <u>agreed</u> to publish the report making it publically available on the LBMA website.</p>	RC
<p>(b) <u>LBMA-i Update</u> The Board considered the recent discussions within the User Group on deferrals. The Board discussed at length the ways to ensure gross market representation and <u>agreed</u> that the project was to launch with Members reporting on a five day aggregated basis, with the intention to move to daily reporting after a period of three months. It was noted that this period would serve as an opportunity to smooth out any teething problems, including confirmation that any sensitive data was being addressed by the deferral regime.</p>	SMM
<p>(c) <u>Gold Bar Integrity RfP Update</u> The Board was briefed on the latest developments and working group outcomes. The Executive was now in the process of drafting standards that the technology and security feature requirements would be required to meet. The Board discussed the governance and framework in which it was <u>agreed</u> any additional feedback from the Board was to be communicated following the meeting.</p>	All

(d) Conflicts of Interest Policy

The Board reviewed the Conflicts of Interest Policy and **agreed** in principal with its content, subject to minor drafting amendments. It was **agreed** that this policy would then also be published on the LBMA website.

All
SMM

6. LBMA Procedural & Compliance Reports

(a) Responsible Sourcing

The Board was briefed on the projects the team had been focused on, noting the imminent launch of the Responsible Gold Guidance version 8, which encompassed environmental and social factors. In addition, the LPPM and LBMA had been working on identifying a simple process for its refiners to implement the inaugural Responsible Platinum and Palladium Guidance (RPPG). The Board **agreed** that further discussions were to take place between multi-metal refiners, the LPPM and LBMA to ensure a smooth and aligned process of submitting annual audit reports.

NH

(b) Membership Update & Due Diligence Report

The Board noted the current number of Members and the applications that had been received and were in progress.

7. Finance Report

(a) Management Accounts

The Board reviewed the Management Accounts papers, noting the Group's position.

(b) 2018 Conference Forecast

The Executive presented the Forecast and noted that registration was tracking well in order to meet the assumptions. The Executive was to focus on increasing booth sales in the final few weeks.

(c) 2019 Budget Review

The Board was presented with the draft 2019 budget that included factors which underpinned the LBMA's three-year plan and strategic ambitions.

8. HR Update

The Board was appraised of the recent hires to the team and long-term sickness cover.

9. Any Other Business

NSFR

The Board was asked if they were aware of how the United States was dealing with NSFR and to report back with any information following the meeting. This was for the purpose of the ongoing discussions and lobbying efforts to reduce the negative impact of Basel III.

All