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## Terms of Reference for the LBMA Public Affairs Committee

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<b>LBMA PUBLIC AFFAIRS COMMITTEE</b>	
Its general purpose is to:	
<ol style="list-style-type: none"> <li>1. Publicise the role and function of the LBMA;</li> <li>2. Disseminate of market-related information; and</li> <li>3. Provide opportunities for debate and social interaction among market participants.</li> </ol>	
Its general activities are to:	
<ol style="list-style-type: none"> <li>1. Develop the programme and structure of the annual LBMA Precious Metals Conference;</li> <li>2. Suggest content for LBMA publications, in particular the quarterly Alchemist magazine;</li> <li>3. Supervise the organisation of seminars and social functions.</li> </ol>	
Reporting line:	LBMA Executive Committee.
Delegated authorities:	Advises the LBMA Executive when required.
Chair:	Chair proposed by Committee and endorsed by LBMA Executive Committee.
Term of Chair/Vice Chair:	Three years where by there must then be an election. Members are permitted to serve two terms.
Membership:	Eight members appointed.
Observers:	N/A.
Quorum for meeting:	A majority of the Committee.
Decision making rules:	Consensus across the Committee.
Minimum frequency of meetings:	Eight times per year.
Location:	LBMA offices.